

# SRTC Procedure: Accreditation Reporting Standards

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## Introduction

Southern Regional Technical College (SRTC) is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). As a condition of SACSCOC membership, SRTC agrees to operate with integrity in all matters and to document its compliance with the requirements of the [Principles of Accreditation: Foundations for Quality Enhancement](#), and to follow [Commission Policies](#), taking courses of action prescribed by the Commission.

Additionally, SRTC agrees to comply with Commission requests, directives, and decisions; and to make complete, accurate, and honest disclosure to the Commission. SRTC agrees to submit documents to the Commission that are candid and provide all relevant information. Also, SRTC agrees to submit information to the Commission that is timely, complete, accurate, and current.

SRTC agrees to provide SACSCOC access to its operations and complete and accurate information about the College's affairs, including reports of other accrediting, licensing, and auditing agencies.

Additionally, SRTC notifies SACSCOC of changes in accordance with the SACSCOC Substantive Change Policy and, when required, seeks approval prior to the initiation of changes. SACSCOC is responsible for reviewing and when appropriate, approving all substantive changes that occur between the College's decennial reviews.

## Responsibility

In addition to the Vice President for Institutional Effectiveness (VPIE)/SACSCOC Accreditation Liaison, responsibility for monitoring documents required for reporting is also designated to individuals responsible for other accrediting, licensing, and auditing agencies' reports. The appropriate documents are provided to the VPIE/SACSCOC Accreditation Liaison for processing before the VPIE officially submits reports to SACSCOC.

The Vice President for Administrative Services and the Executive Director of Financial Aid are responsible for providing reports of auditing agencies to the VPIE/SACSCOC Accreditation Liaison.

Academic Deans are responsible for providing reports of other accrediting/licensing agencies to the VPIE/SACSCOC Accreditation Liaison. Academic Deans are responsible for notifying the Vice President for Academic Affairs immediately when program/curriculum/additions/changes are being considered.

The Vice President for Academic Affairs is responsible for ensuring that program/curriculum substantive changes requiring approval prior to implementation initiated after SACSCOC approval is granted.

Upon approval of the President, the Vice President for Institutional Effectiveness/SACSCOC Accreditation Liaison follows the appropriate procedure to submit the notification and supporting

documentation to the President of SACSCOC within the required reporting timelines listed in SACSCOC policy.

The President has the overall responsibility for ensuring this procedure is implemented.

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**Reference:**

[SBTCSG Policy 2.3.6: Accreditation Reporting Standards](#)

[SRTC Procedure: Publishing the Official Accreditation Statement](#)

[SACSCOC Principles of Accreditation: Foundation for Quality Enhancement - 2012 Edition](#)

[SACSCOC Commission Policies](#)

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