

SRTC Procedure: Assessment

The ability of a student to succeed in a program at Southern Regional Technical College (SRTC) is greatly determined by the math and language skills possessed by the student. SRTC is committed to assist each student to achieve at his/her maximum potential. It is the philosophy of the College that a student is not helped by admitting him/her to a program in which he/she does not possess the basic educational skills needed to succeed. Therefore, all students applying for diploma, degree, and certificate programs must be assessed prior to acceptance to a program of study at the College. Students will then be admitted in accordance with the academic standards applicable to the program.

SRTC utilizes the state-approved assessment instruments (ACCUPLACER OR COMPANION) to assess program readiness. Minimum scores for entry into programs are established to meet state requirements. Official scores on a validated assessment instrument such as ACT and SAT can also be used to assess program readiness.

Assessment scores will be considered valid for placement purposes for a period of five years (60 months) and are transferable to any Technical College System of Georgia (TCSG) college.

I. ASSESSMENT/PLACEMENT TESTS

The ACCUPLACER exam is the primary placement exam used by SRTC. The ACCUPLACER is an untimed computerized assessment tool. Each test produces a placement recommendation based on the correct responses to items presented.

The COMPANION exam is an approved admission placement exam in a convenient pencil/paper format. The student's raw score is automatically converted to a scaled score, which is used in determining the student's admission status.

II. ADMINISTRATION OF THE PLACEMENT EXAM

Placement testing is administered through the Office of Admissions by the designee assigned by the Vice President for Student Affairs. Persons administering the ACCUPLACER or COMPANION receive in-service training on administering the exam.

- a. Each student shall be assessed prior to being accepted as an award seeking student into any credit program.
- b. Each student will receive an interpretation of his/her assessment scores prior to beginning his/her educational experience.
- c. Provisions will be made for the assessment of students with disabilities who need special assistance and consideration upon request and documentation.

III. CANDIDATES FOR PLACEMENT TESTING

Any applicant for admittance to a credit associate degree, diploma, or certificate program is required to undergo placement testing unless he/she can provide documentation of the following:

- a. Official scores on validated assessment instruments (such as ACT or SAT) or General Education Diploma scores of 165+ in English or Math provided that the scores are not more than five years old and meet the minimum score as listed below.
- b. Grades of C or better in college-level English and college-level math courses from a regionally or nationally accredited college, university, or other postsecondary institution recognized by the U. S. Department of Education at the time the coursework was completed. These courses must be the equivalent to the entry-level English and math courses required in the applicant's chosen program of study.

	Associate Degree	Diploma/Certificate
Minimum SAT (new)	Reading 25, Math 24	Reading 24, Math 22
Minimum SAT (old):	Verbal 450, Math 440	Verbal 430, Math 400
Minimum ACT:	English 16, Reading 17, Math 19	English 12, Reading 13, Math 17

IV. TEST REGISTRATION

Applicants must register for the assessment exam with the Office of Admissions.

V. RETEST

Students or applicants may be reassessed. Applicants who fail to meet the minimum scores for regular admissions are given one opportunity per calendar year to retest. Students are encouraged to seek remediation prior to retesting.

Responsibility

The Directors of Student Affairs have the overall responsibility for ensuring this procedure is implemented.

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