

SRTC Procedure: Orientation

In order that new students may be fully informed and aware of all phases of college life, an orientation program is provided upon enrollment. The orientation for new students at Southern Regional Technical College (SRTC) is accomplished in two (2) phases. The first phase is provided through an online video component through the College web site. On the video, SRTC staff members discuss financial aid and scholarships, career placement services, counseling services, the calendar of events for the semester, the College's work ethics program, student Right to Know requirements, student activities, threats management (reporting violent, threatening, and/or criminal acts), and other support services. Students are shown access to the Southern Regional Technical College Catalog and Student Handbook also located on the College web site. Orientation activities allow students to become familiar with various staff members and with SRTC locations.

The second phase of the orientation process is conducted by the program faculty. Program requirements, safety rules, and relevant program requirements are explained and questions answered.

Responsibility

The Vice President for Student Affairs has the overall responsibility for ensuring this procedure is implemented.

Adopted: 11-17-14
Implemented: 07-01-15