

## **CLT SERVICE WORK POLICY**

Students, after demonstrating proficiency, students with qualified supervision may be permitted to perform procedures. Service work/live work by students in clinical settings outside of regular academic hours must be noncompulsory, paid, supervised on-site, and subject to employee regulations. All test results reported by students must be verified by a qualified staff member.

A clinical institution which employs a currently enrolled MLT student will schedule the student for work during non-instructional hours. These paid hours may not count as clinical time as the student is performing the duties of an employee not a student in training.

### **Clinical Practicum Rotations**

After satisfactorily completing all of the didactic courses in the Clinical Laboratory Technology program, students will enter their clinical practicum rotations. Students are required to complete all rotations which include: Phlebotomy & Urinalysis/Serology, Immunohematology, Microbiology, Chemistry, and Hematology/Coagulation. Students who have obtained their phlebotomy certification and are currently employed as a phlebotomist may waive a portion of the phlebotomy rotation. However, one week of phlebotomy training and all coursework has to be completed in order to obtain credit. Students seeking this route must submit all paperwork (i.e. phlebotomy license and letter from employer) and obtain prior approval from the Program Director.

In the event that clinicals cannot be completed at the assigned site due to no fault of the student, the Program Director/Clinical Coordinator may locate an alternate site or provide equivalent online assignments to demonstrate competency based upon the established checkoffs. In the case of a non-renewal or termination of an affiliation agreement, students already enrolled in the internship at the site that does not renew or terminate will be placed at another clinical site and/or utilize online modules to complete the required competencies. If a student is removed from a clinical internship due to unacceptable performance of any kind, he/she will not be guaranteed placement at another clinical site.

### **CLINICAL VISITATION/EMPLOYEE**

Students are permitted in the hospital in the role of “MLT Student” only during the designated clinical rotation and clinical preparation times. Additional time in the clinical laboratory must be arranged with the clinical instructor. When not in the role of “MLT Student,” students assume the role of visitor and abide by hospital and clinic regulations. Uniforms, lab coats, or name tags should not be worn while the student is in the role of visitor or employee.

*Manuals or documents available upon request. Contact the Program Chair via [gsmith@southernregional.edu](mailto:gsmith@southernregional.edu)*