



# Student Library Orientation

## Library Services Mission

We support the College's mission to provide access to learner-centered high-quality services; academic and occupational credit courses; associate degree, diploma, and technical certificate of credit programs; continuing education opportunities; business and industry training; and adult education programs. Through traditional and distance delivery methods at multiple instructional sites, the College supports workforce development serving primarily the citizens of Colquitt, Decatur, Early, Grady, Miller, Mitchell, Seminole, Thomas, Tift, Turner, and Worth counties.

This orientation will give you an overview of services provided by the SRTC libraries. For more information please contact one of the librarians. Contact information is listed on the last slide of this presentation.



# Student Library Orientation

## Please Remember...

- ▶ **No food or drinks.**
- ▶ **Please set cell phones to vibrate and use cell phone outside of the library.**



# Student Library Orientation

## Services

### Patrons

SRTC libraries are open for use to all currently enrolled students, faculty, staff, and area residents. The **circulation** of materials is available to currently enrolled students, faculty, staff, and area residents.

Distance learners should contact the library staff to get assistance in activating their library privileges and to obtain the **GALILEO password**.

Distance learners can obtain library materials through our document delivery service, which sends materials directly to their home. Items will be sent by the appropriate method to ensure a speedy delivery.



# Student Library Orientation

## Collections

Print collections are maintained on each Southern Regional College campus. Additionally, we maintain cooperative agreements with some local public libraries and with other area college libraries. These collections can be accessed through Interlibrary loan.

In addition to our print collection our patrons have access to encyclopedias, dictionaries, periodical databases, and approximately 28,300 e-books through GALILEO. These, along with other subscription based electronic tools, ensure that our patrons have access to the most current information available.



# Student Library Orientation

## Resources

### Resources

Many resources are available on our [web page](#) and through our Library [Catalog](#).

[GALILEO](#) is the gateway to databases, to full-text articles, and to e-books. It is available on-campus and off-campus. Contact a SRTC Librarian to get the password for off-campus access and bookmark this site to use as your gateway to the Internet.



# Student Library Orientation

## Services

- ▶ **Reference**
- ▶ **SRTC ID Card**
- ▶ **Circulation (Access Services)**
- ▶ **Document Delivery**
- ▶ **Copying**
- ▶ **Interlibrary Loan**



# Student Library Orientation

## Services

### **ID Card**

The **SRTC ID Card** is issued by the library and serves as your library card. You will need the following information to obtain a library card:

- ✓ Name
- ✓ Birthdate
- ✓ Address
- ✓ Phone Number
- ✓ Student ID number (9000 #)

To obtain an ID, stop by your library. It only takes a few minutes to obtain your card and there is no fee for the first one. An ID card is required to use the computers in the library and to check out library materials.



# Student Library Orientation

## Services

**The Interlibrary Loan/Document Delivery Service** provides for the borrowing of resources from around the world .

~**Document Delivery** provides for the intercampus loan of materials and for the delivery of resources to the homes of distance learners.

~**Interlibrary Loan** is used to obtain materials that are not owned by us.





# Student Library Orientation

## Services

- ▶ VHSs and DVDs can be viewed by students in the library and are available for checkout.
- ▶ Online videos are available through Films on Demand through the Library's online catalog.
- ▶ Contact Library for password.
- ▶ Headphones can be checked out or purchased from the library staff.



# Student Library Orientation

## Reasons to visit the library:

### *Research Help*

- *Get one on one help with research*
- *Learn how to find reliable and up to date resources*
- *Learn how to cite a resource*
- *Learn how to use GALILEO*

### *Other Reasons*

- *Prepare a resume (or learn how)*
- *Conduct a job search*
- *Use the quiet study rooms*
- *Make copies*
- *Take online classes*
- *Browse a magazine*
- *Check out a book (one related to your program or one just for fun!)*
- *And much more!*



# Student Library Orientation

## Library Sites

### SRTC Moultrie VPC Campus Library

- **Librarian: Udella Spicer: [uspicer@southernregional.edu](mailto:uspicer@southernregional.edu)**
- **800 Veteran's Parkway, Moultrie GA 31794**
- **Phone: 229-217-4159**
- **Hours**
  - **Monday: 8:00 am – 7:00 pm**
  - **Tuesday: 8:00 am – 7:00 pm**
  - **Wednesday: 8:00 am – 7:00 pm**
  - **Thursday: 8:00 am – 7:00 pm**
  - **Friday: 8:00 am – 7:00 pm**
  - **\*Hours are subject to change. Any changes will be posted on library. Door.**



# Student Library Orientation

## Library Sites

### SRTC Tifton Campus Library

- **Library Coordinator: Priscilla Hunter**
- **52 Tech Drive Tifton, GA 31794 RM A120**
- **Phone: 229-391-2623**
- **Hours**
  - **Monday: 7:30 am – 7:00 pm**
  - **Tuesday: 7:30 am – 5:00 pm**
  - **Wednesday: 7:30 am – 5:00 pm**
  - **Thursday: 7:30 am – 7:00 pm**
  - **Friday: Closed**

**\*Hours are subject to change. Any changes will be posted on library door.**



# Student Library Orientation

## Library Sites

### SRTC Moultrie IDC Campus Library

- **Librarian: Robbie Voyles**
- **Address: 361 Industrial Drive, Moultrie, GA 31788**
- **Phone: 229-217-4208**
- **Hours**
  - **Monday: 8:30 am – 1:30 pm and 5:30 am – 8:30 pm**
  - **Tuesday: 8:30 am – 1:30 pm and 5:30 am – 8:30 pm**
  - **Wednesday: 8:30 am – 1:30 pm and 5:30 am – 8:30 pm**
  - **Thursday: 8:30 am – 1:00 pm**
  - **Friday: Closed**
  - **\*Hours are subject to change. Any changes will be posted on library door.**



# Student Library Orientation

## Library Sites

### SRTC Thomasville Campus Library

- **Library Coordinator: Polly Swilley**
  - **Address: 15689 U.S. Highway 19 North, Thomasville, GA 31792**
  - **Phone: 229-225-5206**
  - **Hours**
    - **Monday: 7:45 am - 8:00 pm**
    - **Tuesday: 7:45 am - 8:00 pm**
    - **Wednesday: 7:45 am - 8:00 pm**
    - **Thursday: 7:45 am - 8:00 pm**
    - **Friday: 7:45 am -12:00 pm**
    - **\*Closed Fridays during summer, closed holidays and between sessions.**
- Hours are subject to change. Any changes will be posted on library door.**



# Student Library Orientation

## Library Sites

### SRTC Cairo Campus Library

- **Librarian: Ann Wooten**
- **Address: 1550 Hwy 84 West, Cairo, GA 39828**
- **Phone: 229-378-2908**
- **Hours**
  - **Monday: 8:00 am – 7:00 pm**
  - **Tuesday: 8:00 am – 7:00 pm**
  - **Wednesday: 8:00 am – 7:00 pm**
  - **Thursday: 8:00 am – 7:00 pm**
  - **Friday: Closed**
  - **\*Hours are subject to change. Any changes will be posted on library door.**